

SNELLVILLE PEDIATRICS, P.C.

OFFICE POLICY ON MANAGED CARE INSURERS

In order to accommodate the needs and requests of our patients, we have enrolled in numerous managed care insurance programs. While we are pleased to be able to provide this service to you, it is extremely difficult for us to know all of the individual requirements of the various plans. Each one has different stipulations regarding how often services may be rendered and even more important, where those services may be performed. Even with the same insurance company, the plans differ depending upon what type of contract your employer has negotiated.

Providing quality medical care for our patients is our primary concern. We are more than willing to provide that care within your insurance contract guidelines, if you inform us at the time of service what those guidelines are. Unfortunately, if you do not inform us of any special requirements in your contract and we subsequently order services (including laboratory test, hospital care and/or care from a specialty physician) that are not covered by your insurance, then the selected medical facility will have no choice but to bill you directly for those charges. Payment for those charges is then your responsibility.

Also, any services performed in our office that are not covered by your insurance will be your responsibility.

If services are provided and your coverage is not in effect on that date, the fees submitted and denied by your insurance company will become your responsibility.

With your cooperation and help, you should be able to receive all of the benefits offered to you, and we will be able to concentrate on caring for your medical needs.

I have read and understand the office policy as stated above and agree to accept responsibility as described.

Child's Name _____

Child's D.O.B _____

Parent and/or guardian signature

Date